

# ***International students and part-time jobs***

## **Working part-time alongside your studies**

As an international student in Holland, you might want to take a part-time job, just as Dutch students do. As well as helping you to cover your costs, a job can also give you useful work experience, help you make contact with Dutch society, and make it easier for you to learn the language. The position from which you will be applying for jobs will be somewhat different from that of Dutch students, however. This is what this factsheet is about.

## **How do I find a part-time job?**

The easiest way to find a job is through an employment agency, or *uitzendbureau*. Some agencies specialize in jobs for students. The student affairs office at your university or *hogeschool* can give you addresses, or they might even have their own job agency. You can of course also respond to advertisements or look for a job on the internet. Here are some internet addresses that might be helpful:

- [www.undutchables.nl](http://www.undutchables.nl)
- [internationaal.monsterboard.nl](http://internationaal.monsterboard.nl)
- [www.dutchisnotrequired.nl](http://www.dutchisnotrequired.nl)
- [www.studentenbaan.nl](http://www.studentenbaan.nl) (in Dutch)

## **Formalities and rules**

Your position is different from that of Dutch students and you will have to take several practical restrictions into account, such as your lack of fluency in the Dutch language. Certainly if you are enrolled on a programme taught in English and have not had to learn any Dutch, you will realize that certain jobs would be impossible for you. But even if you speak the language well, you will find that some jobs require the spoken fluency of a native speaker. In any case, before you even begin to look for a job, you need to know about certain formalities and rules.

## Work permit

Many foreign students will need a work permit in order to take up a part-time job. This depends on your nationality.

- *Citizens of Austria, Belgium, Cyprus, Denmark, Germany, Finland, France, Greece, Ireland, Iceland, Italy, Liechtenstein, Luxembourg, Malta, Norway, Portugal, Spain, Sweden, Switzerland and the United Kingdom:*

You don't need a work permit. As long as you have registered with the Dutch Immigration Service (IND), you can be employed under the same conditions as a Dutch student.

- *Citizens of the Czech Republic, Poland, Hungary, Slovakia, Slovenia, Estonia, Latvia and Lithuania:*

Transitional rules apply to people from the new countries of the EU. This means that you will still need a work permit. However, this may change from 1 January 2007. In the coming months, the Dutch government will have to decide whether citizens from the new EU countries will have free access to the Dutch labour market from that time.

- *Citizens of all other countries:*

You need a work permit. Moreover, Dutch immigration laws restrict the number of hours you may work. You may either do seasonal work full-time (but only in June, July and August), or you may work part-time throughout the year (but no more than 10 hours a week). You may not do both.

It is up to your employer or the employment agency to apply for your work permit. You cannot do this yourself. The employer can apply for it at the Centre for Work and Income (CWI), tel. 079-750 29 88. The application must be accompanied by a copy of your residence permit for study purposes, and by a document from your institution proving that you are enrolled as a student. It will take about five weeks to process the application.

## Insurance

The insurance system in Holland underwent a major change on 1 January 2006. The new statutory healthcare insurance is called the *basisverzekering*, or 'basic healthcare insurance policy'. Dutch law requires that everyone who is considered a resident in the Netherlands or an employee must take out a basic healthcare insurance policy.

Students under the age of 30 years who are in the Netherlands solely for study purposes are exempt from the general requirement to take out basic healthcare insurance. However, from the moment you start a part-time job, you will have to take out a basic healthcare insurance policy because you are then no longer just a student, but also an employee. This applies even if you start a job for just one hour a week. You might want to take this into consideration before starting a job, because the basic health care insurance might be much more expensive than the private healthcare insurance you have. If you're an EU citizen and are covered by an EU Health Insurance Card, be aware that the obligation to take out a basic healthcare insurance policy when taking a job takes precedence.

If you intend to take a part-time job on and off, make sure that you choose an insurance company that allows you to easily switch between private healthcare insurance and basic healthcare insurance.

For more detailed information, please check the factsheet: "**Healthcare insurance for international students in Holland**": [www.nuffic.nl/immigration/pdf/health-insurance06.pdf](http://www.nuffic.nl/immigration/pdf/health-insurance06.pdf).

## **Social security**

Social security contributions will be deducted from your gross pay. These deductions support the systems that provide disability pay and unemployment benefits. Your employer is obliged to deduct these 'social security contributions' from your pay before you get it. For a detailed explanation of your payslip, ask the human resource department of your employer.

Furthermore, as an employee you will be insured against the consequences of an accident while at work.

## **Income tax**

Your Dutch income for the year is added up and you have to pay tax on the total. A scholarship you receive may be counted as income and added to the total. But Dutch law says that, in principle, a person is obliged to pay income tax in only one country. The Netherlands has therefore signed tax treaties with many countries, including all the EU member states. For more information about this rather complicated issue, you may contact the human resource department of your employer, or the Tax & Customs Administration's inquiry desk for individuals (*Belastingdienst particulieren*). The telephone number is 0800-0543, website: [www.belastingdienst.nl](http://www.belastingdienst.nl).

## **Agreements with the employer**

Before you start work, it is wise to talk with your employer about all the formalities, such as the number of vacation days you are entitled to, your insurance cover, and the tax situation. It is also wise to inquire about the organization's own rules and regulations regarding the terms of employment.

## **Stick to the rules...**

Through unofficial channels, some students take on jobs in cafes and restaurants, for example, where the employer does not pay any social security contributions for them. The pay for such jobs is usually higher than for regular jobs, but you must realize that this practice (called *zwartwerken*, or 'working black') is actually illegal, which means you cannot claim any rights as an employee. And you will not be insured if something happens to you. You should also be aware that if you need a work permit and your employer lets you work without one, the employer risks a severe fine or even a jail sentence if this is discovered.

## **More information**

It is wise also to ask your own institution and/or the employment agency for information about all of the formalities regarding employment.

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Nuffic, the Netherlands Organization for International Cooperation in Higher Education, was established in 1952.

**Mission statement**

Nuffic is a non-profit, professional organization aimed at making education accessible all over the world, especially in countries where educational infrastructure is lagging behind. Education is crucial for fostering global socio-economic development, improving the quality of life, and increasing intercultural understanding. Nuffic strives to be the intermediary between the education community of the Netherlands and the international community.

**Nuffic's main areas of activity are:**

- Development cooperation
- Internationalization of higher education
- International credential evaluation
- Marketing of Dutch higher education

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